



# School Syllabus

Session 2022-23



**DAV PUBLIC SCHOOLS**

**Jharkhand Zone - A**

*Managed by : DAV College Managing Committee, New Delhi-110055*



**SESSION : 2022-23**

**SUBJECT : ENGLISH**

**Name of the Book : 1. Reader Book 2. Practice Book**

TERM-I {APRIL – AUGUST}			
PERIODIC TEST -1 {20 MARKS}			
English Reader Book	English Practice Book	Reading / Comprehension	Writing / Composition /Letter
1. Sports a. A True Friend	1. Naming Words		

PERIODIC TEST -2 / HALF YEARLY - 50 MARKS			
English Reader	English Practice	Reading / Comprehension	Writing/ Composition /Letter
b. Mix up at Birth c. A Test of Strength 2. Travel a. Travel Plans {POEM} b. Jungle safari c. Kanyakumari [where three seas meet]	2. Gender 3. Pronoun 4. Prepositions 5. Describing Words 6. Determiners	1. What's really important 2. Astha's Pictorial Diary 3. Acid Rain 4. Lakes 5. Clever Fox 6. Build a robot 7. Endangered Animals of Asia	1. Friendship 2. My Favourite Season <b>LETTER WRITING:</b> <b>FORMAL:</b> 1. Letter to the principal giving reason for coming late <b>INFORMAL:</b> 1. Write a letter to your friend congratulating him/her on his/her success

**ACTIVITY FOR TERM - 1:**

1. ITENARY making on your favorite holiday destination.
  2. PROJECT on sports person.
- CHAPTER – A Test of Strength is only for Reading.



**TERM-II (SEPTEMBER – FEBRUARY)****PERIODIC TEST - 3, F.M - 20**

English Reader	English Practice	Reading / Comprehension	Writing/ Composition
3. Wit and Humour a. The Rich Lady and the Artist	7. Verbs		<b>Letter Writing – FORMAL:</b> a. Application seeking leave for sister's marriage.

**PERIODIC TEST - 4 / ANNUAL EXAM – 50 MARKS**

English Reader	English Practice	Reading / Comprehension	Writing/ Composition
3. Wit and Humour b. The foolish Men c. Curious Town (poem) 4. Fantasy a. Fantasy (poem) b. In the Land of Lilliput c. King Thrushbeard d. Rizi, the Alien	8. Adverbs 9. Tenses 10. Sentences – subject and predicate 11. Interrogatives 12. Conditionals	8. Sushi 9. The Lark's Nest 10. Let us visit the Fantasy Land	<b>COMPOSITION:</b> 1. Picnic Fun 2. Visit to a Hill station <b>LETTER WRITING: INFORMAL:</b> 1. Write a letter to your friend describing about your boarding school.

**ACTIVITY FOR TERM -2 :**

- PROJECT based on your favourite DISNEY CHARACTERS

**NOTE :**

- CHAPTER – CURIOUS TOWN is only for READING

**BLUE PRINT OF PERIODIC TEST - 3, F.M; 20**

Sl.No	Topic	No. of Questions	Marks per Question
1.	Contextual question Subjective question {Reference to context}	02	01
2.	Fill in with the correct word	02	01
3.	Antonym / Synonym	02	01
4.	True or False	02	01
5.	Meaning	02	01
6.	Make Sentence	02	01
7.	GRAMMAR	08	01
		<b>TOTAL MARKS</b>	<b>20</b>



**BLUE PRINT OF PERIODIC TEST – 3, F.M: 20**

Sl.No	Topic	No. of Questions	Marks Per Question
1	Subjective questions from the passage	02	01
2	Fill in the blanks	02	01
3	Antonyms / synonyms	02	01
4	Meanings	02	01
5	Make sentence	02	01
6	Letter Writing	01	05
7	Paragraph writing	01	05
		<b>TOTAL MARKS = 20</b>	

**BLUE PRINT OF HALF YEARLY/ANNUAL EXAM – 50 MARKS**

Sl.No	Topic	No. Of Questions	Marks Per Questions
1.	UNSEEN PASSAGE {FACTUAL} 150 WORDS	13 6- SUBJECTIVE 7-MCQ {attempt any 6}	6*1=6 Subjective 6*1=6 - MCQ TOTAL = 12 MARKS
2.	LETTER WRITING FORMAL / INFORMAL {50 words}	1	4*1=4
3.	COMPOSITION {60 – 80 words} OPTIONS WILL BE GIVEN	1	6*1=6
<b>GRAMMAR SECTION:</b>			
4.	FILL IN WITH CORRECT WORDS OR DO AS DIRECTED	3	3*1=3
5.	REARRANGE THE WORDS TO GET MEANINGFUL SENTENCE	3	3*1=3
6.	GAP FILLING WITH OPTIONS {FOUR OPTIONS WILL BE GIVEN}	4	4*1=4
<b>LITERATURE SECTION:</b>			
7.	EXTRACT BASED QUESTION:	3	3*1=3
8.	SHORT ANSWER QUESTION: {OUT OF 7 ATTEMPT ANY 6}	2	2*6=12
9.	VALUE BASED OR LFE SKILL	1	3*1=3
		<b>TOTAL = 50 MARKS</b>	

**INTERNAL ASSESSMENT : 30 MARKS**

1. Listening and Speaking Skill (The Topics shall be discussed and given in the class)	10 Marks
2. Reading skill	05 Marks
3. Writing Skill & Language Conventions	05 Marks
4. Portfolio	02 Marks
5. PROJECT & VIVA	05 Marks
6. Good Reader Bonus	04 Marks
<b>Total</b>	<b>30 Marks</b>



SESSION: 2022-23

SUBJECT - HINDI

विधायित पुस्तकें - 1. भाषा माधुरी 2. भाषा अभ्यास

(जी.ए.बी. कॉलेज प्रबंधकर्ता समिति द्वारा प्रकाशित)

रचनात्मक एवं संकलनात्मक पाठ्यक्रम एवं अंक विभाजन प्रणाली)

अपठित अंश	3+3 = 6
लेखन	5+5 = 10
व्याकरण	12
पाठ्य पुस्तक	22
आवधिक परीक्षा	20
आंतरिक मूल्यांकन	30
कुल	100

## TERM-I (APRIL - AUGUST)

## PERIODIC TEST 1 E.M-20

भाषा माधुरी + भाषा अभ्यास	व्याकरण	अनुच्छेद-लेखन	पत्र लेखन
पाठ 1, 2	संयुक्त व्यंजन, युग्म शब्द		अपठित गद्यांश

## PERIODIC TEST 2/HALF YEARLY E.M-50

भाषा माधुरी + भाषा अभ्यास	व्याकरण	अनुच्छेद-लेखन	पत्र लेखन
पाठ 3, 4, 6, 7, 8, *5, 9	संज्ञा, चन्द्र बिन्दु, मुहावरे, सर्वनाम, क्रिया, प्रत्यय	जीवन में संतुलित आहार का महत्व, लाल बहादुर शास्त्री	वृक्षों का महत्व बताते हुए मित्र को पत्र, अवकाश हेतु प्राचार्य को पत्र, अपठित गद्यांश

\* केवल पढ़ने के लिए

## कुछ करने के लिए

1. अपनी दाढ़ी री के लिए कागज का एक सुंदर बैग बनाइए।
2. चार्ट पेपर पर गंधी जी से जुड़ी किसी तीन चित्र बनाकर उनका नाम लिखिये।
3. 'पापी बचाओ' पर स्लोगन लिखिये।
4. बारिश के पाणी का प्रयोग हम किस-किस तरह से कर सकते हैं, सूची तैयार कीजिए।
5. अपनी दाढ़ी के जन्मदिन पर सुंदर ड्रीटिंग कार्ड बनायें।

## TERM - 2 (SEPTEMBER - FEBRUARY)

## PERIODIC TEST - 3, FM - 20

भाषा माधुरी + भाषा अभ्यास	व्याकरण	अनुच्छेद-लेखन	पत्र लेखन
पृष्ठ- 10, 11	'क' की भाषा वाले शब्द विशेषण		अपठित पद्यांश

## PERIODIC TEST - 4 / ANNUAL FM - 50

भाषा माधुरी + भाषा अभ्यास	व्याकरण	अनुच्छेद-लेखन	पत्र लेखन
पृष्ठ- 13,14,15,16 *12,18	विद्यार्थ विद्य का प्रयोग, मुक्ता, काल, उपसर्ग, 'ए' के विधिव्य रूप	व्यापार का महत्व, मेधा देस महान	पिता को परीक्षा की तैयारी के संबंध में पत्र, विद्यालय में चित्रकला प्रतियोगिता हेतु सूचना लेखन, विलंब से आने पर प्राचार्य को क्षमा पत्र, अपठित पद्यांश

## कुछ करने के लिए

1. भारत में उस कानून को सही देना में सुधार से बचाने
2. सही देना में अपने राष्ट्रीय धर्म का चित्र बनाना, एक धर्म में और एक-एक करने से विधिवे
3. विद्यार्थी अपने विषयों को पढ़ने के प्रारम्भ से पढ़ाने
4. सही तृप्ति में न लगाना, एक-एक के विचारण बनाने
5. अपने राष्ट्रीय धर्म का चित्र बनाना या विषयों और उनके चित्र भी विधिवे

BLUEPRINT OF UNIT TEST (PEN PAPER TEST)

## विधायित अंक - 20

क्रम संख्या	प्रकार	प्रकार	विधायित अंक
1	उत्तर	अति लघुतर	4 × 1 = 4
2	उत्तर	विकृत	2 × 2 = 4
3	सम्बन्ध		2 × 1 = 2
4	आवृत्तिक प्रकार + भाषा अभ्यास	अति लघुतर	3 + 4 = 7
5	अपठित पद्यांश		3 × 1 = 3



**BLUEPRINT OF HALF - YEARLY / ANNUAL**

निर्धारित अंक - 25 (पाठ्य पुस्तक - भाषा माधुरी + भाषा अभ्यास)

क्रम संख्या	प्रकरण	प्रकार	निर्धारित अंक
1	प्रश्नोत्तर	वैकल्पिक	3×1=3
2	प्रश्नोत्तर	लघुत्तरात्मक	2×2=4
3	प्रश्नोत्तर	विस्तृत	2×4=8
4	शब्दार्थ		3×1=3
5	रिक्त स्थानों की पूर्ति	अति लघुत्तरात्मक	2×1=2
6	किसने किससे कहा ?	अति लघुत्तरात्मक	2×1=2
7	पाठित गद्यांश		3×1=3
			<b>कुल = 25</b>

**व्याकरण ( 12 अंक )**

क्रम संख्या	प्रकरण	निर्धारित अंक
1	संज्ञा/क्रिया/काल/विशेषण/सर्वनाम	2X 1=2
2	संयुक्त व्यंजन /नुक्ता	2X 1=2
3	युग्म शब्द ,चंद्र बिंदु	2 X 1=2
4	मुहावरे/विराम चिन्ह का प्रयोग	2 X 1=2
5	उपसर्ग/प्रत्यय	2 X 1=2
6	'र'के विभिन्न रूप/ऋ'की मात्रा वाले शब्द	2 X 1=2
		<b>कुल = 12</b>

**लेखन ( 10 अंक )**

क्रम संख्या	प्रकरण	निर्धारित अंक
1	अनुच्छेद लेखन	5
2	पत्र लेखन	5
		<b>कुल = 10</b>

**अपठित अंश**

क्रम संख्या	प्रकरण	निर्धारित अंक
1	अपठित गद्यांश	3

**आंतरिक मूल्यांकन - (30 अंक)**

श्रवण एवं वाचन कौशल	10
पठन कौशल	5
लेखन कौशल /भाषिक ज्ञान	5
पोर्टफोलियो	5
परियोजना कार्य	5
उत्तम वाचन (अतिरिक्त अंक)	4/3/2/1/0 अंक



SESSION : 2022-23

SUBJECT : MATHEMATICS

Name of the Book-Primary Mathematics Part- 4 (DAV CMC)

TERM - 1 (APRIL - SEPTEMBER)

	Month	Unit No.	Name of Chapters
Periodic Test - 1 (20 marks)	April	1	Numbers up to 999999
		2	Addition and Subtraction
Periodic Test - 2/ Half Yearly Exam (50 marks)	May	3	Multiplication
	June	4	Division
	July	8, 9	Time and calendar, Fraction
	August	10	Angle
	September	Revision, PT-2 / Half yearly exam	

INTERNAL ASSESSMENT FOR TERM - 1

Evaluation and inference	5
Critical thinking and problem solving	5
Collaboration and creative thinking	5
Value / Ethical application of concept	5
Portfolio / Notebook	5
Project / Viva	5
<b>Total</b>	<b>30</b>

SUGGESTED ACTIVITIES/PROJECT

1. Place Value chart, Abacus.
2. Properties of addition, subtraction, multiplication and division
3. Prepare a Calendar of August.
4. Pictorial representation of fraction.
5. Draw different types of angles.

## TERM -2 (OCTOBER - MARCH)

	Month	Unit No.	Name of Chapters
PERIODIC TEST - 3 (20 marks)	October	5	Length
		6	Weight
PERIODIC TEST-4 / HALF YEARLY EXAM (50 marks)	November	7	Capacity
	December	11, 12	Perimeter , Area
	January	13	Volume
	February	14	Fun with Patterns
	March	Revision, PT - 4 / Annual Exam	

INTERNAL ASSESSMENT FOR TERM-2

Evaluation and inference	5
Critical thinking and problem solving	5
Collaboration and creative thinking	5
Value / Ethical application of concept	5
Portfolio / Notebook	5
Project / Viva	5
<b>Total</b>	<b>30</b>

SUGGESTED ACTIVITIES / PROJECT

1. Paste/ Stick / Draw different object which are sold by measuring a) Length, b) Weight, c) Capacity.
2. Perimeter of any greeting card.
3. Area of a handkerchief.
4. Volume of a Pencil box.
5. Draw different patterns.



MARKING SCHEME OF PT - 1 AND PT - 3

Type of questions	Marks per question	Total no. of questions	Total Marks
V.S.A (FIB / Multiple choice)	1	5	1x5=5
S.A.I (Solve these )	2	3	2x3=6
S.A.II (Do as directed )	3	3	3x3=9
<b>Total</b>		<b>11</b>	<b>20</b>

MARKING SCHEME OF PT- 2 / HY EXAM AND PT- 4/ANNUAL EXAM

Type of questions	Marks per question	Total no. of questions	Total Marks
V.S.A (FIB / Multiple choice)	1	5	1x5=5
S.A.I (Solve these )	2	5	2x5=10
S.A.II (Do as directed )	3	5	3x5=15
L.A. (Answer the questions)	4	4	4x4=16
Case Study	4	1	4x1=4
<b>Total</b>		<b>20</b>	<b>50</b>

SESSION : 2022-23

SUBJECT : GENERAL SCIENCE

Name of the Book-My living World

Chapter	Activity/Project Work	Extra Question/Definition
<b>PERIODIC TEST- 1</b> <b>(20 MARKS)</b> 1. My Body	Draw and label Human Digestive System Denture making using clay and peanuts Real -life situations (Good eating habits)	External Organs, Saliva, Enamel, Tongue, Small Intestine
2. Plants	Different types of Roots. Paste real tap root and fibrous roots.	Root, Tap root, Fibrous root, Soil conservation, Edible root, Aerial root
<b>PERIODIC TEST- 2 / HALF YEARLY</b> <b>(50 MARKS)</b> 3. Flowers And Fruits	Draw Seasonal flowers and fruits. Visit a garden / Nursery Group discussion (seasonal fruits and flowers)	Flowers, Fruits
4. Plants Around Us	Group work on different habitats of plants. Visit a farm (Cultivated plants, weeds)	Habitat, Evergreen trees , Breathing Roots, Underwater plants, Cultivated Plants, Weeds.
5. Birds- Beaks and Claws	Sort the pictures of beaks and claws of different Birds (Group activity)	Preening, Birds of prey, Claws, feathers, wading birds.
<b>PERIODIC TEST- 3</b> <b>(20 MARKS)</b> 6. Insects	Draw or paste useful and harmful insects. Role play on various insects (Harmful and useful insects)	Insects, Combs, Sericulture, Apiculture, Cocoon Pesticides.
7. Food	Draw & name sources of different Nutrients. Role play on Junk food & Healthy food. Rapid fire quiz.	Nutrients, Energy giving foods, Body building food, Vitamins Balanced Diet



<p><b>PERIODIC TEST- 4 / ANNUAL EXAM</b> <b>(50 MARKS)</b></p> <p>8. Water Scarcity &amp; Conservation of water</p>	<p>Rain water Harvesting (Model) Draw automatic and manual sprinkler Role play on 'Save water.' Real life situation (factors causing shortage of water)</p>	<p>Water Conservation, Dam</p>
<p>9. Safe Handling and Storage of Water</p>	<p>Draw a traditional and modern filter Traditional filter (Model) Survey (local markets to find water filters) Glass Watch (Potable water)</p>	<p>Boiling, Filtration, Germs</p>
<p>10. Water Pollution</p>	<p>Slogan on Prevention of water pollution. Quiz and group discussion</p>	<p>Water Pollution , Fertilizers, domestic waste</p>

**Blue Print of Question Paper**

**Subject : General Science**

Question	No. of Ques	Marks per Ques	Total Marks
Multiple Choice Questions	4	½	2
Fill in the blanks	2	½	1
True and False/Matching	4	½	2
One word/Name them	2	½	1
Definition	2	1	2
Short Answer type	2	2	4
Long Answer type	1	3	3
Rewrite the correct statements	1	1	1
Diagrams	2	2	4
<b>TOTAL</b>	<b>20</b>		<b>20 Marks</b>

Questions	No. of Ques	Marks Per Ques	Total Marks
Multiple Choice Questions	6	$\frac{1}{2}$	3
Fill in the Blanks	5	1	5
True and False	6	$\frac{1}{2}$	3
Matching	6	$\frac{1}{2}$	3
One word /Name them	5	1	5
Definition	2	2	4
Short Answer type	3	2	6
Long Answer type	3	3	9
Value Based Questions	2	1	2
Diagrams	2	5	10
<b>Total</b>	<b>40</b>		<b>50 marks</b>

<b>Internal Assessment</b>	<b>30 Marks</b>
a) Critical thinking and evaluation	5 Marks
b) Problem solving and inference	5 Marks
c) Collaboration and creative thinking	5 Marks
d) Value/Ethical Application of Concepts	5 Marks
e) Project and Viva	5 Marks
f) Portfolio	5 Marks



SESSION : 2022-23

SUBJECT : SOCIAL SCIENCE

Name of the Book : We and Our World

<b>(TERM-I (Periodic Test-I &amp; Periodic Test-II/Half Yearly) (April - August)</b>		
<b>Chapter</b>	<b>Activity/Project Work</b>	<b>Extra Question/ Definition</b>
<b>PERIODIC TEST -I (20 MARKS)</b>		
1. Family Relationships 2. Sensitivity Towards Others	1. Draw pictures of Nuclear family / joint family 2. To draw Sign Language	<b>Define:</b> Family, Nuclear Family, Joint Family, Sign Language, Braille
<b>PERIODIC TEST-II /HALF YEARLY (50 MARKS)</b>		
3. Celebrating Our Diversity 4. An Ideal Home 5. Bricks and Bridges 6. Waste Management 7. The Works We Do	3. Draw name and colour your favourite Festival 4. Draw pictures of different Bridges 5. Paste/draw pictures of any two Biodegradable and Non- biodegradable wastes 6. Draw diagram related to Save Environment	
<b>TERM-II (Periodic Test- III &amp; Periodic Test-IV /Annual) (September - February)</b>		
<b>PERIODIC TEST-III (20 MARKS)</b>		
8. Leisure Time 9. Directions	1. Draw 5 Indoor and Outdoor Games 2. Draw and name all Map Symbols 3. Draw Compass	<b>Define:</b> i. Indoor Games ii. Outdoor Games iii. Compass, v. Sketch iv. Scale, v. Symbols, vi. Colours vii. Map viii. Language of Map



## PERIODIC TEST-IV/ANNUAL(50 MARKS)

10. Travels And Tours 11. Let Us Travel 12. Let Us Communicate 13. India – My Motherland	4. Draw name and colour any two Means of Communication 5. On a political map of India locate all the States and mark its Capital 6. Draw different Means of Transport	<b>Define :-</b> i. Brochure ii. Coastal Area, iii. Backwaters, iv. Plastic Money v. Communication vi. Personal Communication vii. Mass Communication viii. Corals
---	---	--

## BLUE PRINT OF (50 MARKS)

Multiple Choice Questions	1X5 = 05 marks
Fill in the blanks	1X5 = 05 marks
Definition	2X2 = 04 marks
True and False	1X5 = 05 marks
Match the following	1x5 = 05 marks
Name them	1X3 = 03 marks
Short answer type questions	2X3 = 6 marks
Long answer type questions	3X3 = 9 marks
Draw name and colour	2X1 = 2 marks
Value Based question	2X1 = 02 marks
Map skill	1X4=4
<b>Total</b>	<b>50 marks</b>

## BLUE PRINT OF (20 MARKS)

Questions	No. of Ques.	Marks Per Ques.	Total Marks
Multiple Choice Questions	4	½	2
Fill in the Blanks	3	1	3
True and False / Matching	4	½	2
One word /Name them	3	1	3
Definition	1	2	2
Answer the following Questions (Including VBQ)	4	2	8
<b>Total</b>			<b>20</b>



**INTERNAL ASSESSMENT SOCIAL SCIENCE (30 MARKS)**

Critical Thinking and Evaluation	10 Marks
Problem Solving and Inference	05 Marks
Collaboration and Creative Thinking	05 Marks
Value/Ethical Application of Concepts	05 Marks
Portfolio	05 Marks
Project and Viva	04 Marks

SESSION : 2022 -23

SUBJECT : नैतिक शिक्षा

TERM-I (UNIT I & UNIT II) ((APRIL - AUGUST))	
पाठ	पाठ का नाम
1,2,3,4,5,6	प्रार्थना, आर्यसमाज, आर्यसमाज के नियम, गायत्री मंत्र और उसका अर्थ, ईश्वर कहाँ हैं? समर्पण
7,8,9,10,11	सृष्टिकर्ता, शिव कौन है? मृत्यु क्या है? दयानंद प्रशस्ति, बाल प्रतिज्ञा, सत्य
TERM-II (UNIT III & UNIT IV) ((SEPTEMBER - FERUARY))	
12,13,14,15,16,17	सहनशील दादू, महाराजा रणजीत सिंह की उदारता, प्रार्थना, महावीर स्वामी, महात्मा बुद्ध, महात्मा गाँधी
18,19,20,21,22	महारानी लक्ष्मीबाई, पुष्य की अभिलाषा, शिष्टाचार, वशीकरण मन्त्र, सन्ध्या



SESSION : 2022-23

SUBJECT : G.K

Name of the Book: KID WIZ

TERM-I (APRIL - AUGUST)	
CHAPTER	PAGE NO
<b>* Language and Literature</b> With a Difference Anything Common Books And Authors With Values and Wisdom Fact File Word Bank People Puzzle the Book Store Fact File Test your Wisdom	Page 1 -10
<b>* Environment Around</b> Gadgets Around Plants in our Life Nature Nurtures Animal Truth Up in the Air Listen Doctors Great Pioneers Earth And its Friends Fact File Test your Wisdom	Page 14 – 25
<b>*World Around</b> Abbreviations Weather Report Fun With Symbols Fact File Capitals India Wild Knowledge Famous Foods Asian Wonders	Page 27- 34

SUBJECT : G.K

Name of the Book: KID WIZ

TERM-II (SEPTEMBER-TO FEBRUARY)	
CHAPTER	PAGE NO
<b>*World Around</b> Asian Pride & Honour fact File Test Your Wisdom	Page 35-37
<b>*Art &amp; Culture</b> Merry Time Places of Pilgrimage in India Traffic Signs Entertainment. Com Mythology Fact File Test Your Wisdom	Page 39-45
<b>* Math Magic</b> What Am I? Scratch Your Head Tricky Shapes Know Your Measure Number Tricks Rack Your Brains Fact File Test Your Wisdom	Page 47-56
<b>* Sports &amp; Games</b> Glorious Gallery Sports Search A fact File Guess the Game Sports of Sorts Fact File Test Your Wisdom	Page 58-64



SESSION: 2022-23

SUBJECT: COMPUTER

Name of the Book: Hands- on (A book on Computer Education)

**TERM - I (UNIT - I & UNIT - II) (APRIL - AUGUST)**

Chapter No	Chapter Name
Ch-01	Computer A Machine
Ch-02	More in Tux Paint
Ch-03	Exploring Tux Paint
Ch-04	LOGO - I
Activity/Project	

**TERM-II (UNIT - III & UNIT - IV) (SEPTEMBER - FEBRUARY)**

Chapter No	Chapter Name
Ch-05	LOGO II
Ch-06	Writer- Getting Started
Ch-07	Editing in Writer
Ch-08	Internet as a Pool of Information
Activity/Project	