**D.A.V. PUBLIC SCHOOL, WATER WORKS ROAD, PURI**

Ref. No. DAV (PURI)/ / 2023 Date. 07/07/2023

**NOTICE**

This is for information of all parents that the school is going to constitute the Parent Teachers Co-ordination Committee for the Session 2023-24. The Parents Teachers Co-ordination Committee (PTCC) will consist of 12 parents representatives from class LKG to X and 4 teachers representatives. The Parent’s representatives will be selected out of the nominations received for the purpose. The term of the PTCC will be for one year or till the next PTCC is constituted whichever is earlier. Out of the 12 parents representatives 6 members will be ladies (Mother/Lady Guardians of the students) from the classes LKG, I, III, V VII, & IX and Fathers/Male Guardians of the students from U.K.G., II, IV, VI, VIII, & X can file their nomination.

Interested parents are requested to submit their nomination duly filled in all respect as required in the google link to be the parents representative of a particular class. The last date of filling the google link is on or before 15.07.2023 by 5.30 p.m. Parents, who have already been selected as PTCC members in any academic session should not submit their nominations for the subsequent academic sessions so that new parent members can be involved in the school activities to have their expertise / suggestions for the betterment of the DAV system. The same rule is also applicable to the teacher members of PTCC.

If more number of parents file nominations in a particular class, the selection of representative will be done by the following methods.

1. Parents filed nominations in a particular class will be invited to have an interaction among themselves and unanimously suggest one name to the school.
2. If they fail to select one representative from a class then one member will be selected through lottery from among the nominations received from the parents of particular class.

All parents are requested to extend their whole hearted co-operation in the matter for academic growth of the institution.

**PRINCIPAL**

**N.B.: Please see overleaf for the duties & responsibilities of PTCC Members.**

**DUTIES AND RESPONSIBILITIES OF PTCC MEMBERS**

1. The Membership of PTCC is for the session 2023-24 or till the next PTCC is constituted.
2. Each member is required to attend the PTCC meetings as and when called for. Generally there will be 3/4 meetings in a year for discussion & more specifically the issues related to students and staff.
3. No TA/DA is admissible for attending such meetings.
4. Each member is the representative of a particular class and his/her name & address shall be uploaded in school website for information of parents.
5. The members are required to present the general issues of the particular class for which he/she is representing for discussion in the meeting. Personal issues should not be placed in PTCC meetings

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1. The school expects constructive suggestions from the members for all round development of the students and staff.

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